

# OAK RUN BUILDING PERMIT

(DOCK APPLICATION)

ALL PERMIT APPLICATIONS MUST BE SUBMITTED AT THE POA OFFICE  
A MINIMUM OF **48 HOURS BEFORE** THE SCHEDULED MEETING.

ALL INFORMATION MUST BE SUPPLIED AND HAVE PROPER SIGNATURES  
BEFORE THE PERMIT WILL BE CONSIDERED.

**\*NOTE: Do not submit your building application to  
Knox County until it has been approved by Oak Run.**

DATE RECEIVED (FOR OFFICE USE ONLY)

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**OAK RUN BUILDING PERMIT  
(DOCK APPLICATION)**

OWNER \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_

CONTRACTOR \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_

SUBDIVISION \_\_\_\_\_ LOT \_\_\_\_\_

I propose to erect \_\_\_\_\_

TYPE OF CONSTRUCTION \_\_\_\_\_ EXT. COLOR \_\_\_\_\_

**REQUIREMENTS:**

1. COMPLETED OAK RUN BUILDING PERMIT
2. CONTRACTOR CERTIFICATE OF LIABILITY INSURANCE
3. ADMINISTRATIVE FEE. (\$150.00)
4. PLAT OF SURVEY, COMPLETED BY LICENSED ILLINOIS SURVEYOR, SHOWING EXACT LOCATION OF PROPOSED DOCK
5. KNOX COUNTY ZONING PERMIT NO# \_\_\_\_\_

*Do not submit your permit application to Knox County until it has been approved by Oak Run.*

**Please review and become familiar with all applicable Restrictive Covenants, rules and Regulations as adopted by the Oak Run Property Owner's Association.**

## 1. SITE PLANS (must show)

2 copies of plans must be submitted.

- a. A plot plan and layout showing the exact location of the proposed dock with respect to side property lines, shoreline, and existing structures
- b. Distances from front, rear, and side lot lines
- c. Erosion control plan (if applicable)
- d. Drainage easements (if applicable)
- e. Meander line
- f. Arrow indicating North

## 2. DOCK PLANS (must show)

2 copies of plans must be submitted.

- a. Be drawn to scale
- b. Basic elevations, with grade notes.
- c. Specify exterior building materials and color.
- d. Dimensions of dock (include the distance extending into lake - 25' maximum, including width of boat to be parked)
- e. Type of floats to be used
- f. A side view showing the dock supports and piers.

## 3. TREE REMOVAL

No live or dead tree over 6 inches in diameter, as measured one foot above ground level, may be cut down or removed from any lot or from common property, for any reason, without prior written consent of the AEC Committee

Site planning and clearing for new construction should be accomplished, insofar as is feasible, in a manner which respects and preserves existing trees, vegetation and land contours. Trees immediately adjacent to the construction site should be protected to avoid damage.

## 4. APPROVAL

Approval by the Committee is not a guarantee that the project can be completed as presented. The owner or contractor must insure that the buildings or structures are located on the property as shown on the site plan. Plan approval by the Committee does not imply responsibility for the actual location of the buildings or structures.

**Approvals are contingent on the accuracy and validity of information contained in the application. Any misrepresentation will void the permit.**

Yes, I have read the Architectural and Environmental Control Rules and Regulations and hereby acknowledge that those requirements will be complied with.

Owner: \_\_\_\_\_ Contractor: \_\_\_\_\_

Date: \_\_\_\_\_

The Oak Run Architectural Control Committee will inform the owner of items not shown in the plans or specifications. Until these items are provided, approval will not be granted by the Committee.

Checked by Committee:

Permit # \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

**This form is to be reviewed and signed by the general contractor and the owner, then returned to the Architectural and Environmental Control (AEC) Committee with the pertinent information needed for approval. The permit will not be acted upon until all required information is submitted to the Committee.**

# NOTICE

All permit applications for dock and/or shoreline work must include a certificate of liability insurance.

The certificate of insurance must include:

1. The contractor's name.
2. Coverage throughout the period in which the work is to be completed.
3. Proof of liability with a minimum value of \$1,000,000
4. Oak Run named as additionally insured.

## **DOCK PERMIT CHECK LIST**

APPLICANT: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

- \_\_\_\_\_ Contractor Certificate of Liability Insurance
- \_\_\_\_\_ Administrative Fee (\$150.00)
- \_\_\_\_\_ Plat of Survey, completed by licensed Illinois surveyor, showing exact location of proposed dock
- \_\_\_\_\_ County Permit - \*Apply for the County permit after Oak Run's approval.

### **SITE PLAN**

- \_\_\_\_\_ Two copies of plans submitted and drawn to scale
- \_\_\_\_\_ Layout showing the exact location of the proposed dock
- \_\_\_\_\_ Distances from side property lines
- \_\_\_\_\_ Distance extending out into the lake (25' maximum, including width of boat to be parked)
- \_\_\_\_\_ Erosion control plan
- \_\_\_\_\_ Meander line, drainage easements and arrow indicating North

### **DOCK PLANS**

- \_\_\_\_\_ Two copies of plans submitted and drawn to scale
- \_\_\_\_\_ Floating or Permanent
- \_\_\_\_\_ Basic elevations, with grade notes
- \_\_\_\_\_ Exterior building materials and color
- \_\_\_\_\_ Dimensions of dock
- \_\_\_\_\_ Type of floats to be used
- \_\_\_\_\_ A side view showing the dock supports and piers
- \_\_\_\_\_ No Roof
- \_\_\_\_\_ Reclaiming shoreline