

# OAK RUN BUILDING PERMIT

(DECK APPLICATION)

ALL PERMIT APPLICATIONS MUST BE SUBMITTED AT THE POA OFFICE  
A MINIMUM OF **48 HOURS BEFORE** THE SCHEDULED MEETING.

ALL INFORMATION MUST BE SUPPLIED AND HAVE PROPER SIGNATURES  
BEFORE THE PERMIT WILL BE CONSIDERED.

DATE RECEIVED (FOR OFFICE USE ONLY)

---

**OAK RUN BUILDING PERMIT  
(DECK APPLICATION)**

OWNER \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_

CONTRACTOR \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_

SUBDIVISION \_\_\_\_\_ LOT \_\_\_\_\_

I propose to erect \_\_\_\_\_

TYPE OF CONSTRUCTION \_\_\_\_\_ EXT. COLOR \_\_\_\_\_

**REQUIREMENTS:**

1. KNOX COUNTY ZONING PERMIT NO# \_\_\_\_\_
2. A COMPLETED OAK RUN BUILDING PERMIT.
3. ADMINISTRATIVE FEE. (\$100.00)

**Please review and become familiar with all applicable Restrictive Covenants, Rules and regulations as adopted by the Oak Run Property Owner's Association.**

**1. SITE PLANS** (must show)

2 copies of plans must be submitted.

- \_\_\_ a. Drawing to scale
- \_\_\_ b. Primary structure plus basic deck addition lines.
- \_\_\_ c. Distances from front, rear, and side lot lines.
- \_\_\_ d. Erosion control plan (if applicable)
- \_\_\_ e. Location of driveway
- \_\_\_ f. Drainage easements (if applicable)
- \_\_\_ g. Meander line (if applicable)
- \_\_\_ h. Arrow indicating North

**2. ADDITION PLANS (must show)**

2 copies of plans must be submitted.

- a. Be drawn to scale
- b. Basic elevations, with grade notes.
- c. Specify exterior building materials and color.
- d. Dimensions of deck.
- e. Basic overhead deck drawing with side view showing supports and posts
- f. Footing depth for attached decks (36" minimum)
- g. Roof materials, type and color. (if applicable)

**3. TREE REMOVAL**

No live or dead tree over 6 inches in diameter, as measured one foot above ground level, may be cut down or removed from any lot or from common property, for any reason, without prior written consent of the AEC Committee.

Strip clearing of lots for the purpose of construction will not be permitted. Site planning and clearing for new construction should be accomplished, insofar as is feasible, in a manner which respects and preserves existing trees, vegetation and land contours. Trees immediately adjacent to the construction site should be protected to avoid damage.

**4. APPROVAL**

Approval by the Committee is not a guarantee that the project can be completed as presented. The owner or contractor must insure that the buildings or structures are located on the property as shown on the site plan. Plan approval by the Committee does not imply responsibility for the actual location of the buildings or structures.

Approvals are contingent on the accuracy and validity of information contained in the application. Any misrepresentation will void the permit.

Yes, I have read the Architectural and Environmental Control Rules and Regulations and hereby acknowledge that those requirements will be complied with.

Owner: \_\_\_\_\_ Contractor: \_\_\_\_\_

Date: \_\_\_\_\_

The Oak Run Architectural Control Committee will inform the owner of items not shown in plans or specifications. Until these items are provided, approval will not be granted by the Committee.

Checked by Committee: \_\_\_\_\_ Permit # \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## **DECK PERMIT CHECK LIST**

APPLICANT: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

\_\_\_\_\_ County Permit

\_\_\_\_\_ Administrative Fee (\$100.00)

### **SITE PLAN**

\_\_\_\_\_ Two copies of plans submitted and drawn to scale

\_\_\_\_\_ Layout showing primary structure and location of the proposed deck

\_\_\_\_\_ Distances from front, rear and side property lines

\_\_\_\_\_ Erosion control plan (if applicable)

\_\_\_\_\_ Meander line, drainage easements and arrow indicating North

### **DECK PLANS**

\_\_\_\_\_ Two copies of plans submitted and drawn to scale

\_\_\_\_\_ Basic elevations, with grade notes

\_\_\_\_\_ Exterior building materials and color

\_\_\_\_\_ Overall dimensions

\_\_\_\_\_ A side view showing the deck supports and piers

\_\_\_\_\_ Enclosed or Unenclosed

\_\_\_\_\_ Footing depth for attached decks (36" minimum)

\_\_\_\_\_ Roof materials; type and color